WOOLHAMPTON PARISH COUNCIL

STATEMENT OF SAFETY POLICY: HEALTH & SAFETY AT WORK ACT 1974

1.0 Introduction

1.1 The Parish Council recognises and accepts its responsibility as an employer for providing safe and healthy working conditions for all its employees and volunteers (including councillors).

2.0 Policy Statement and Principles

The Parish Council intends to take all reasonable steps within its power to meet this responsibility, paying particular attention to the provision and maintenance of:

2.1

- Plant, equipment and systems of work designed and maintained to operate and function safely;

- Arrangements for safe handling, storage and supervisory functions to enable all employees to avoid hazards and contribute positively to their own safety and health at work;

- Sufficient information, instructions, training and supervision to enable all employees to avoid hazards and contribute positively to their own safety and health at work;

- A safe place of work with safe access and egress;

- A healthy working environment and systems of work with expert advice as necessary;

- Protective clothing and equipment where necessary; and

- Arrangements for the periodic survey of and report on work places and methods of working and the implementation of any corrective action necessary.

3.0 Roles and Responsibilities

3.1 As Responsible Officer to the Parish Council, the Clerk assumes the day to day responsibility of ensuring the safety policy is reviewed, maintained and adhered to.

3.2 Health and safety will be kept under review by the Parish Council.

3.3 Employees and volunteers are reminded that they have a duty to care for their own
safety and that of other workers and other persons who might be affected by their activities and to co-operate with the Parish Council so as to enable it to carry out its own responsibilities successfully. The final level of responsibility is, however, that of each and every individual employee.